



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

March 26, 2014

To: Supervisor Don Knabe, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

## **QUARTERLY REPORT ON APPROVED CONTRACTS UNDER CEO DELEGATED AUTHORITY – FISCAL YEAR 2013-14 (FIRST AND SECOND QUARTER)**

At the Board of Supervisors (Board) meeting held on July 28, 1992, the Chief Executive Officer (CEO) was instructed to report to the Board on approved contracts under the CEO's delegated contracting authority. In keeping with the directive, attached is the report for fiscal year 2013-14 first quarter (July 1, 2013 through September 30, 2013), and second quarter (October 1, 2013 through December 31, 2013).

In addition, the Board delegated authority to the CEO to distribute quality improvement grants to eligible child care providers participating in the Steps to Excellence Program (STEP), with each grant under \$5,000. STEP is a voluntary Child Care Program Quality Rating and Improvement System for Los Angeles County developed to assess and support the quality of care offered to children. The quality improvement grants are intended as an incentive for licensed centers and family child care home providers to meet STEP quality standards.

Although the STEP grants are awarded using delegated authority contracts, we will not be reporting these contracts that were executed during the first and second quarters on an individual basis due to the large volume involved.

The Honorable Board of Supervisors

March 26, 2014

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If you have any questions or need additional information on contracts related to the STEP grants, please contact Kathy Malaske-Samu with the Office of Child Care at (213) 974-2440. If you have questions or require additional information on contracts not related to STEP, please contact me, or your staff may contact Charlene Abe at (213) 974-2529.

WTF:NH

CHA:tlh

Attachment

c:     Executive Office, Board of Supervisors  
          County Counsel  
          Board of Supervisor Budget Deputies

delegated contracts 2013-14 1st-2nd qtr

**FIRST QUARTER**

**JULY 1, 2013**

**THRU**

**SEPTEMBER 30, 2013**

**APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY  
JULY 1, 2013 THROUGH SEPTEMBER 30, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
7/30/2013	\$77,500 Maximum	07/31/13 - 06/30/14	MJM Management Group AO-13-081	To assist in the formation of the Grand Park LA Nonprofit organization.
7/31/2013	\$150,000 Maximum Amendment #1	01/31/13 - 12/31/13	Health Management Associates, Inc. AO-13-056	To assist with service integration between and among five County departments in preparation for health care reform implementation. Amended to extend term ending date from 07/31/2013 to 12/31/2013.
8/1/2013	\$162,000 Maximum	08/02/13 - 07/31/14	G. F. Bunting AO-14-002	To provide strategic communications and media-relations services to the Department of Public Health in executing its mission to protect health, prevent disease, and promote health and well-being for County residents. Agreement terminated for convenience effective August 23, 2013.
8/16/2013	\$41,680 Maximum	08/17/13 - 06/30/14	PSI Services, LLC AO-14-006	To develop a Work Management Program that supports the executive team of the Executive Office of the Board of Supervisors in managing work effectively, enhancing efficiencies, and removing obstacles and barriers to success.
8/20/2013	\$21,000 Maximum	08/21/13 - 09/18/13	HBR Consulting LLC AO-14-004	To make a presentation of the County Counsel Management and Operations Assessment Final Report.
8/29/2013	\$75,000 Maximum	08/30/13 - 10/15/13	Walter R. McDonald & Associates, Inc. AO-14-007	To assist the Blue Ribbon Commission for Child Protection in developing an implementation plan that addresses the size and scope of the overall project, and specific methods and timelines for completion of required tasks.
8/29/2013	\$110,000 Maximum (increased by \$60,000) Amendment #2	03/13/12 - 01/31/15	Caleb Soulworth AO-12-039	To provide a program evaluation and report of the enhanced Supplemental Security Income and Medi-CAL Advocacy Program. Amended to increase maximum compensation, and extend term ending date from 08/31/2013 to 01/31/2015.

**APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY  
JULY 1, 2013 THROUGH SEPTEMBER 30, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
8/30/2013	\$114,000 Maximum Amendment #4	07/31/12 - 09/30/13	Rosenow Spevacek Group, Inc. AO-12-087	To provide as-needed assistance in the selection, management and oversight of independent appraisers who will conduct their own review of assessed values for properties in Los Angeles County. Amended to extend term ending date from 08/31/2013 to 09/30/2013.
9/6/2013	\$400,000 Maximum (increased by \$50,000) Amendment #2	06/07/12 - 06/30/14	Culbertson, Adams and Associates, Inc. AO-12-081	To provide consulting services to the Regional Planning Department in pursuing a fully-certified Santa Monica Mountains Local Coastal Plan by facilitating discussions and assisting in negotiations with the California Coastal Commission. Amended to increase maximum compensation.
9/9/2013	\$55,000 Maximum	09/10/13 - 09/30/14	Los Angeles Cable Television Corporation (LA36) AO-14-012	To produce online videos of employee testimonials, program profiles, and public service announcements that inform and educate the public about the diverse mission of the Probation Department .
9/9/2013	\$200,000 Maximum (increased by \$10,000) Amendment #4	08/23/10 - 06/30/14	The Huntington Library AO-10-091	To provide conservation and archival services for Los Angeles County records on long term deposit with the contractor. Amended to increase maximum compensation.
9/10/2013	\$30,000 Maximum	09/11/13 - 06/30/15	Beacon Economics AO-14-008	To provide economic forecasting services by conducting long term projections of locally generated revenues that impact the County's General Fund.
9/18/2013	\$48,580 Maximum	09/19/13 - 03/31/14	Arup North America Ltd. AO-14-010	To provide the Regional Planning Department with a qualified acoustical consultant to perform, track and report on quarterly sound monitoring of six off-site locations and outdoor special events in excess of 250 attendees, in accordance with the Board-approved Universal Studios Specific Plan.

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JULY 1, 2013 THROUGH SEPTEMBER 30, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
9/23/2013	\$100,000 Maximum	09/24/13 - 10/01/14	Estolano LeSar Perez Advisors, LLC AO-14-013	To assist the Second Supervisorial District in exploring various economic development strategies and initiatives envisioned by the Martin Luther King Medical Center Campus Master Plan.
9/23/2013	\$7,500 Maximum	9/24/13 - 9/16/14	Estolano LeSar Perez Advisors, LLC AO-14-014	To provide the Second Supervisorial District with recommendations on potential economic development uses of redevelopment dissolution residual and due diligence review funds.
9/30/2013	\$114,000 Maximum Amendment #5	07/31/12 - 12/31/13	Rosenow Spevacek Group, Inc. AO-12-087	To provide as-needed assistance in the selection, management and oversight of independent appraisers who will conduct their own review of assessed values for properties in Los Angeles County. Amended to extend term ending date from 09/30/2013 to 12/31/2013.

**SECOND QUARTER**

**OCTOBER 1, 2013**

**THRU**

**DECEMBER 31, 2013**

**APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY  
OCTOBER 1, 2013 THROUGH DECEMBER 31, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
10/10/2013	\$100,800 Maximum	10/11/13 - 09/30/14	Steve Hawkins AO-14-021	To provide strategic communications and media-relations services to the Department of Public Health in effectively executing its mission to protect health, prevent disease and promote health and well-being for County residents.
10/10/2013	\$625,000 Maximum (increased by \$225,000) Amendment #3	06/07/12 - 06/30/14	Culbertson, Adams and Associates, Inc. AO-12-081	To provide consulting services to the Regional Planning Department in pursuing a fully-certified Santa Monica Mountains Local Coastal Plan by facilitating discussions and assisting in negotiations with the California Coastal Commission. Amended to increase maximum compensation.
10/15/2013	\$409,560 Maximum	10/16/13 - 12/31/14	Pacific Municipal Consultants AO-14-018	To provide a proposed Funding Plan for the design, construction and maintenance of LA-RICS Land Mobile Radio and Long Term Evolution components of the system.
10/24/2013	\$100,000 Maximum	10/25/13 - 11/30/16	Mercer Investment Consulting, Inc. AO-14-016	To provide an annual review and report of the investment structure of the County's Pension Savings Plan's Stable Fund, and an update on the stable value industry and Stable Fund Investment Policy Statement.
10/29/2013	\$17,450 Maximum	10/30/13 - 12/31/13	Lila Hayatdavoudi AO-14-024	To provide support and assistance to the Blue Ribbon Commission on Child Protection.
10/29/2013	\$15,700 Maximum	10/30/13 - 12/31/13	Randee Motzkin AO-14-025	To provide support and assistance to the Blue Ribbon Commission on Child Protection.
11/7/2013	\$25,000 Maximum	11/08/13 - 02/28/14	Daniel Riggin AO-14-022	To assist the Chief Executive Office with planning, preparation and review of preliminary plans and specifications for County leased and owned tenant improvement projects.
11/8/2013	\$15,000 Maximum	11/09/13 - 01/31/14	Cheiron, Inc. AO-14-030	To assist the County with reviewing actuarial materials and providing comments on consistency with actuarial standards and emerging practice, and verifying return expectations of the County's retirement system investment consultant.
11/26/2013	\$5,563 Maximum	11/27/13 - 12/31/13	Tene Carr Medford AO-14-031	To provide support and assistance to the Blue Ribbon Commission on Child Protection.
11/26/2013	\$4,551 Maximum	11/27/13 - 12/31/13	Charla Austin-Harris AO-14-032	To provide support and assistance to the Blue Ribbon Commission on Child Protection.



**APPROVED CONTRACTS UNDER THE CHIEF EXECUTIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY  
OCTOBER 1, 2013 THROUGH DECEMBER 31, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
12/5/2013	\$55,000 Maximum	12/06/13 - 05/31/14	Carrie Sutkin AO-14-033	To provide the First Supervisorial District with planning and enviromental consulting services on various projects.
12/6/2013	\$199,000 Maximum	12/07/13 - 06/30/14	Capability Modeling AO-14-036	To provide the Department of Health Services with an assessment, design and implementation plan that optimizes clinic space allocation and best practices work flow at Martin Luther King Multi-Service Ambulatory Care Center replacement facility.
12/11/2013	\$70,000 Maximum	12/12/13 - 05/31/14	Los Angeles County Economic Development Corporation AO-14-034	To provide Regional Planning Department a General Plan 2035 fiscal impact analysis that assesses the fiscal implications to the County of providing services and infrastructure in the unincorporated County area based on projected buildout.
12/11/2013	\$155,563 Maximum (increased by \$54,000) Amendment #3	12/22/11 - 12/31/14	Cline & Duplissea AO-12-027	To provide legislative advocacy services focused on State budget, revenue, and taxation issues, including maintaining stable revenue for counties. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 12/31/2014.
12/13/2013	\$180,000 Maximum (increased by \$60,000) Amendment #2	01/01/12 -12/31/14	Conservation Strategy Group AO-12-026	To provide strategic consulting and legislative advocacy services that assist the County with developing a clean water quality initiative and related issues. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 12/31/2014.
12/13/2013	\$610,000 Maximum (increased by \$260,000) Amendment #3	10/16/12 - 12/31/14	Glaser Weil Fink Jacobs Howard Avchen & Shapiro LLP AO-13-020	To provide real property consultation and negotiation services for the Los Angeles Civic Center area, Marina del Rey parcels, and the Martin Luther King, Jr. hospital.
12/17/2013	\$28,150 Maximum (increased by \$6,650) Amendment #2	05/26/12 - 6/30/15	Elham Shirazi AO-12-077	To develop the County's Telework Program training module and DVD, and provide recommendations for the overall improvement of the Telework Program. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 06/30/2015.

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OCTOBER 1, 2013 THROUGH DECEMBER 31, 2013**

CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
12/17/2013	\$11,000,000 Maximum	12/17/13 - 4/30/15	Cerner Corporation and Martin Luther King Jr. Los Angeles Healthcare Corporation AO-14-037	To provide an Electronic Health Record System at the Martin Luther King Jr Community Hospital.
12/20/2013	\$150,000 Maximum	12/21/13 - 12/31/14	Holland & Knight, LLP AO-14-035	To provide specialized representation services on federal housing and administration issues that support, enhance and advocate the County's interests on key issues.
12/20/2013	\$71,600 Maximum (increased by \$23,800) Amendment #3	12/23/10 - 12/31/14	The Houston Group AO-11-028	To provide the Chief Executive Office with legislative advocacy and governmental affairs in matters affecting the interests of the County. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 12/31/2014.
12/24/2013	\$68,500 Maximum Amendment #5	06/30/10 - 12/31/14	Willdan Financial Services AO-10-085	To prepare documentation for the Public Library that supports the update of the library facility impact fees for the seven Library Planning Areas. Amended to extend term ending date from 12/31/2013 to 12/31/2014.
12/30/2013	\$100,000 Maximum	12/31/13 - 07/31/14	Mainstreet Architects + Planners, Inc. AO-14-038	To provide Regional Planning Department a peer review of the text content of the preliminary Healthy Neighborhood Design Guidelines and prepare content guidelines materials.
12/30/2013	\$135,766.50 Maximum (increased by \$21,766.50) Amendment #6	07/31/12 - 12/31/13	Rosenow Spevacek Group, Inc AO-12-087	To provide as-needed assistance in the selection, management and oversight of independent appraisers who will conduct their own review of assessed values for properties in Los Angeles County. Amended to increase maximum compensation.
12/30/2013	\$140,170 Maximum (increased by \$70,000) Amendment #1	04/06/13 - 06/30/15	Mercer Investment Consulting, Inc. AO-13-057	To assist in developing a Request for Proposal for Third Party Administrative and Communication Services for the County's Defined Contribution Program. Amended to increase maximum compensation.
12/31/2013	\$55,800 Maximum	01/01/14 - 04/30/14	Aileen Adams AO-14-040	To provide support and assistance to the Blue Ribbon Commission on Child Protection.
12/31/2013	\$55,345 Maximum	01/01/14 - 04/30/14	Cheryl Grills AO-14-044	To provide support and assistance to the Blue Ribbon Commission on Child Protection.

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CEO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/CONTRACTOR	DESCRIPTION
12/31/2013	\$712,500 Maximum (increased by \$90,000) Amendment #5	02/25/12 - 06/30/14	Seifel Consulting Incorporated AO-12-040	To provide strategic guidance in protecting and promoting the County's interests in implementing ABx1 26. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 06/30/2014.
12/31/2013	\$784,000 Maximum (increased by \$104,000) Amendment #5	02/15/12 - 06/30/14	Estolano LeSar Perez Advisors, LLC AO-12-041	To provide strategic guidance in protecting and promoting the County's interests in implementing ABx1 26. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 06/30/2014.
12/31/2013	\$74,000 Maximum (increased by \$24,000) Amendment #2	02/18/13 - 06/30/14	Allan D. Kotin & Associates AO-13-052	To provide redevelopment dissolution consulting services and assist in reviewing and analyzing successor agencies Long Range Property Management Plans. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 06/30/2014.
12/31/2013	\$150,000 Maximum Amendment #2	01/30/13 - 06/30/14	Health Management Associates, Inc. AO-13-056	To assist with service integration between and among five County departments in preparation for health care reform implementation. Amended to extend term ending date from 07/31/2013 to 06/30/2014.
12/31/2013	\$44,500 Maximum (increased by \$27,050) Amendment #1	10/30/13 - 04/30/14	Lila Hayatdavoudi AO-14-024	To provide support and assistance to the Blue Ribbon Commission on Child Protection. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 04/30/2014.
12/31/2013	\$41,100 Maximum (increased by \$25,400) Amendment #1	10/30/13 - 04/30/14	Randee Motzkin AO-14-025	To provide support and assistance to the Blue Ribbon Commission on Child Protection. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 04/30/2014.
12/31/2013	\$18,113 Maximum (increased by \$12,550) Amendment #1	11/27/13 - 04/30/14	Tene Carr Medford AO-14-031	To provide support and assistance to the Blue Ribbon Commission on Child Protection. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 04/30/2014.

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OCTOBER 1, 2013 THROUGH DECEMBER 31, 2013**

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12/31/2013	\$14,486 Maximum (increased by \$9,935) Amendment #1	11/27/13 - 04/30/14	Charla Austin-Harris AO-14-032	To provide support and assistance to the Blue Ribbon Commission on Child Protection. Amended to increase maximum compensation, and extend term ending date from 12/31/2013 to 04/30/2014.